

2019 FINANCIAL REPORT

Quarter: (circle one)

2019 1st

2019 2nd

2019 3rd

2019 4th

Grant Program, Number and Title:

- 1) GSA 00046: Eastern Box Turtle Status Assessment, Conservation Plan, and BMPs.
- 2) GSA 00046: Amendment #1 Spotted Turtle in DE

Billing Address: The Mid-Atlantic Center for Herpetology and Conservation
P.O. Box 620, Oley, PA 19547

A. Current Quarter Expenses: \$4,573.29

	GRANT FUNDS	MATCH*	TOTAL
<u>Personal Service Cost</u>			
Salaries and/or Wages	\$4,085.50	\$2,494.00	\$6,579.50
Fringe Benefits	\$385.71	0.00	\$385.71
<u>Non-personal Service Cost</u>			
Travel	\$102.08		\$102.08
Equipment			
Supplies & Materials			
Contractual Services			
Other			
Total Direct Cost			
Indirect Expense			
TOTAL	\$4,573.29	\$2,494.00	\$7,067.29

*Match is a requirement of this grant program

B. Cumulative Total Grant Expenses Claimed from Beginning of Agreement up-to-and Including Current Quarter:

Total Life-to-Date Expenses	\$4,573.29
Less Previous Payments Processed	\$4,573.29
Total Amount Due Grantee Now:	\$4,573.29

C. Salaries and Wages Summary for both Grant Funds and Matching Costs*:

Date	Name, Affiliation, Title	Rate	Task	Hours	Total Cost
See Attached					

*You do not need to document matching salaries unless matching costs are required by your grant agreement.

NOTE: This certification must be signed prior to reimbursement of costs unless daily time and activity records summarizing personal services performed in relation to the project for each individual employee are signed by the appropriate supervisor and attached.

**CERTIFICATION OF
GRANTEE AND 3RD PARTY MATCH**

I hereby certify that daily time and activity records for each individual detailing the specific hours devoted solely to this project which are distinguishable from work done on other projects during the same time frame, maintained in accordance with all applicable federal, state and general municipal accounting practices and procedures are available in our files for inspection.

7/24/2019

X Brandon M. Ruhe

Brandon M. Ruhe

Signed by: Brandon M. Ruhe

Authorized Representative

Date	Name/Title	Rate	Task	Hours	Total Cost
6/4/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	2.00	\$28.00
6/8/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	5.00	\$70.00
6/10/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	3.00	\$42.00
6/11/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	5.00	\$70.00
6/12/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	6.00	\$84.00
6/21/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	5.00	\$70.00
6/24/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	5.00	\$70.00
6/29/2019	MACHAC/Hartzell/Field Tech	\$14.00	survey	4.00	\$56.00
4/29/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
4/30/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
5/1/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
5/2/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	4.00	\$102.00
5/7/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
5/8/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	10.50	\$267.75
5/10/2019	MACHAC/Erb/Turtle Specialist	\$38.25	protocol/planning	4.00	\$153.00
5/11/2019	MACHAC/Erb/Turtle Specialist	\$38.25	protocol/planning	6.00	\$229.50
5/13/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	2.00	\$51.00
5/17/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	2.50	\$63.75
5/22/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	4.00	\$102.00
5/28/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	6.00	\$153.00
5/29/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	4.50	\$114.75
6/3/2019	MACHAC/Erb/Turtle Specialist	\$25.50	planning	8.00	\$204.00
6/6/2019	MACHAC/Erb/Turtle Specialist	\$25.50	planning	9.00	\$229.50
6/7/2019	MACHAC/Erb/Turtle Specialist	\$25.50	survey	8.50	\$216.75
6/11/2019	MACHAC/Erb/Turtle Specialist	\$25.50	survey	10.00	\$255.00
6/17/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
6/20/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	8.00	\$204.00
6/24/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	3.00	\$76.50
6/25/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	4.00	\$102.00
6/27/2019	MACHAC/Erb/Turtle Specialist	\$25.50	protocol/planning	2.00	\$51.00
5/15-6/30/2019	B. Scott Fiegel/EA/Volunteer*	\$24.94	surveys	65.00	\$1,621.10
5/15-6/30/2019	Dennis Buchanin/Volunteer*	\$24.94	surveys	35.00	\$872.90

*Volunteer hourly Pennsylvania rate calculated from https://independentsector.org/resource/vovt_details/