

# Attachment B

## QUARTERLY PROGRESS REPORT

Quarter: (circle one)      2017 4<sup>th</sup>    2018 1<sup>st</sup>    2018 2<sup>nd</sup>    2018 3<sup>rd</sup>

Grant Program , Number and Title: General Service Agreement for Sub-award RCN 2017-02 GSA 00031

Contractor: Massachusetts Division of Fisheries and Wildlife

Project Leader: Jonathan Regosin

Abstract: MassWildlife worked with a contractor, land managers throughout the region, and representatives of the Northeast Fish and Wildlife Diversity Technical Committee to complete a vegetation sampling protocol for use as part of the Pollinators in Xeric Habitats RCN. The protocol will be tested in 2018 and into the 2019 growing season.

Were planned goals/objectives achieved last quarter? Yes. All planned objectives were successfully completed and have been reviewed by the technical team working on the pollinators RCN project.

Progress Achieved:

Objective 1: Develop vegetation sampling methodologies and plans which are reproducible over time for grassland, shrubland, open woodland and successional forest sites. Contractor successfully developed the required vegetation sampling methodologies and submitted said methodologies in their final report to MassWildlife.

Objective 2: Develop templates for data storage and analysis. The contractor produced and delivered the required data storage templates for vegetation sampling in accordance with the requirements of the contract. Data analysis and storage templates have been reviewed by the technical team working on the pollinators RCN project

Difficulties Encountered: None

Activities Anticipated Next Quarter: None, project has been completed.

Costs:

Total life to date expenses: \$16,676.00

Total Approved Budgeted Funds: \$16,676.00

Are you within the approved budget plan and categories? Yes

**The foregoing information is accurate as of the date set forth below**

**MassWildlife**

By:  \_\_\_\_\_

Name: Kris McCarthy

Title: CFO

Date: 10/15/18