

QUARTERLY PROGRESS REPORT

Quarter: (circle one) 2018__ 1st 2008__ 2nd 2018__ 3rd 2018_X_4th

Grant Program, Number and Title: RCN 2017-03 GSA 00029 – Amendment 1

Contractor: Terwilliger Consulting, Inc.

Project Leader: Karen Terwilliger

Abstract: Please provide a short (1-2 paragraphs) abstract that addresses EACH of the following: the objectives of the Project, accomplishments to date, future plans and timelines with an estimate for when the Project will be completed.

Were planned goals/objectives achieved last quarter? Yes

Progress Achieved: (For each Goal/Objective, list Planned and Actual Accomplishments)

In the fourth quarter we supported continuity as leadership shifted from John Regosin to John Heilferty and worked with active, participating sites to compile budget projections and treatment and monitoring proposals. Outreach with NEFWDTC members resulting in additional xeric sites throughout the region and improved the networking and coordination for states to identify contacts and sites for more participation.

Objective a. Identification of pilot sites for the adaptive management sites network: iii. We reached out to NEFWDTC to gather additional information about xeric sites and target species known to state experts. iv. We continued to work toward the Xerics of the NE report by incorporating additional information from sites and states.

Objective b. Project coordination and communications support: A significant effort was put toward soliciting and organizing site plans and budgets for 2019. A spreadsheet tracking project contacts has been kept up-to-date, with tabs added to budget information.

Objective c. Compile Best Management Practices: No effort to date has been put toward the objective of compiling and disseminating a best management practices review (c.i).

Difficulties Encountered in Meeting Goals and Objectives:

No unanticipated challenges have been encountered, although transition in TRTLS created additional administration and coordination challenges.

Activities Anticipated Next Quarter:

- Most of the budgeted time in sections a and b of the scope of work has been expended.
- In section c, we will use the remaining budget to incorporate best management practices in the Xerics of the Northeast Report and produce a working draft by the time the contract closes at the end of February. (This was intended to be a living draft, where new information derived from site experimentation can be added throughout the project.)

Expected End Date: February 2019

Costs: \$ 13,020.75

Total life to date expenses (include this quarter): $\$11,778.75 + 9922.5 = \$21,701.25$

Total Approved Budgeted Funds: \$18,900

Are you within the approved budget plan and categories? Yes

The foregoing information is accurate as of the date set forth below.

TERWILLIGER CONSULTING, INC.

By: *Karen Terwilliger*

Name: Karen Terwilliger

Title: President, Terwilliger Consulting, Inc.

Date: 6-30-2018