

2022 PROGRESS REPORT

Quarter: (circle one)

2022 1st

2022 2nd

2022 3rd

2022 4th

Grant Program, Number and Title: RCN 2 Project 4 Job 1 GSA 00070 Amendment 5
The 2022 Northeast Lexicon

Organization: The Strategic Stewardship Initiative

Project Leader: Elizabeth Crisfield

Abstract: Please provide a short (1-2 paragraphs) abstract that addresses EACH of the following: the objectives of your project, accomplishments to date, future plans and timelines with an estimate for when the project will be completed.

The project will provide an updated Lexicon for use by State Wildlife Action Plan (SWAP) Coordinators in their 2025 revisions. The team has set objectives for the project. The Lexicon will:

1. be practical to apply in each state
2. integrate the 8 required elements
3. maximize consistency but provide for state flexibility
4. align with national best practices
5. be useful for identifying regional priorities
6. function as a database framework
7. enable a regional roll-up of SWAPs

Effort to date was geared toward developing a detailed workplan and following the workplan to research each of the required elements to discover and resolve difficult decision points.

Were planned goals/objectives achieved last quarter?

Yes.

Progress Achieved: (For each Goal/Objective, list Planned and Actual Accomplishments)

Anticipated activities from last quarter:

- **DONE.** begin reviewing drafts of Elements 1, 3, and 4, (also 2, but it will be very rough and late in the quarter)
- **In progress now:** have work sessions on Elements 2 and 5
- **DONE.** update SWAP Coordinators during their February meeting
- **In consultation with team, we decided to put this off until May when we would have more specific questions:** prepare a survey of SWAP Coordinators to make key choices (survey will probably run in March or early April)
- **DONE.** prepare an outline of Lexicon elements ready for presentation at NEAFWA, and decide if we are doing a presentation or poster

Note, in the detailed timesheet supporting this invoice, the last 7 hours budgeted for the scoping phase was documented in calls with SWAP Coordinators. There are about 15 hours remaining in the Research and Development Phase (to be spent on Element 5), and about 100 hours remaining in the Documentation and

Final products phase. I think we are right on track in terms of budgeted effort.

Difficulties Encountered:

None

Activities Anticipated Next Quarter:

By the end of the 2nd quarter, we will:

- survey SWAP Coordinators to make key choices
- distribute a draft Lexicon for review and revision
- update SWAP Coordinators at their June 14th meeting

Expected End Date: September 2022

Costs:

Total life to date expenses (include this quarter): **\$24,525.01.00** (2021 3rd: \$2,463.75; 2021 4th: \$10,811.25; 2022 1st: \$11,250.01)

Total Approved Budgeted Funds: **\$41,850.00**

Are you within the approved budget plan and categories? Yes

Signature: 

Date: 4/15/2022